



PREPARATORY INSTITUTE, SCHOOL FOR ACADEMIC EXCELLENCE AT CHARLES I. WEST HALL

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My West. My Best

Dear Parents & Guardians

It is my pleasure to announce that West Prep will be offering classes this summer. Due to recent fiscal challenges in the school district, and resulting budget constraints here at West Prep, our summer program will experience some changes. Staying the same however, will be the opportunity for students, from grades 6-12, to recover credits needed for promotion through middle school or for graduation from high school.

Two of the most significant changes will be that only students needing to recover credits will be admitted to the summer program; and West Prep will charge a non-refundable attendance fee of \$20, ten dollars for each of two sessions. Payments will be accepted online at westprep.net or by cash or money order to the banker during regular business hours. Another change is that instruction will be delivered via an online blended model using the Edgenuity learning management system. Students will complete coursework, at their own pace, on a computer with a licensed teacher in the room to help support students, individually or in small groups, as necessary. Students will have the opportunity to retrieve up to one full credit by taking up to two classes. Students will work online on one class at a time. If students successfully finish one course they will have the option to leave the program with that half-credit or, if necessary, start another course for credit retrieval. As long as a student finishes the coursework successfully before the last scheduled day of summer school, that credit will count toward middle school promotion or high school graduation.

There will be a limited number of seats available for students. Therefore, once parents are notified by their child's counselor that their student has failed a class and is in need of credit retrieval, there will be a mandatory application process for the students and parents to complete, including the payment of the attendance fee. Parents can be assured that their children will continue to receive a quality education from professional educators dedicated to the academic and social success of their students. The Edgenuity online learning management system will provide a rigorous course of study and teachers will, as always, have high expectations for students, academically and behavior-wise. Students that become a disruption to the learning atmosphere on campus and impede the academic success of their peers will be exited from the program, without a refund of their entrance fee. Finally, as in years past, students will have available to them both a healthy breakfast and lunch, provided by the school district.

Please Note: the Counseling Department will notify parents if their child needs credit retrieval starting as early as February of 2018. West Prep Summer School will run from May 29, 2018 through July 6, 2018, with no school on July 4th in observance of Independence Day. The school building will open at 7:45 a.m., classes will start at 8:00 a.m., and students will be released at 1:00 p.m.

With Kind Regards,

Danny Eichelberger, Principal