

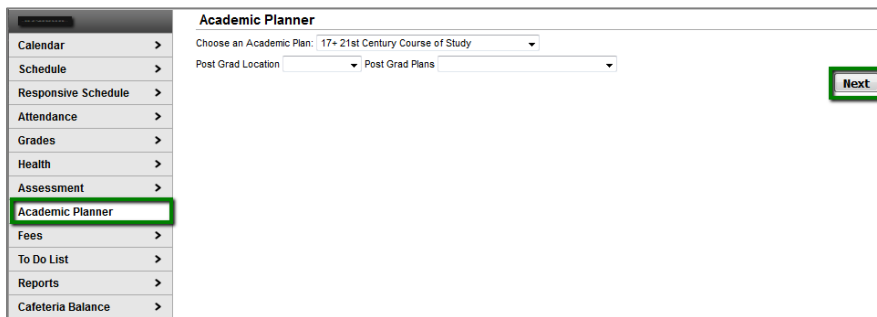
Approving Your Child's Academic Plan

Each year, secondary students, parents and school counselor work together to develop and/or update the student's academic plan. The plan should reflect the student's interests, abilities and goals and should include rigorous and relevant coursework/experiences. In addition, each year the plan must be approved by the parent/guardian, the student and the school counselor.

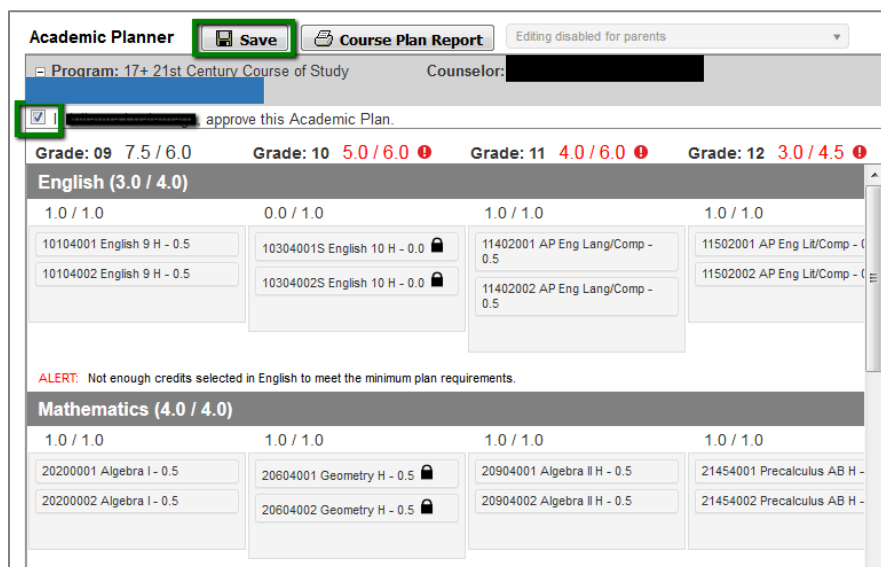
Approval for the plan can be reached by logging in on a computer to the parent portal of Infinite Campus at <https://campus.ccsd.net/campus/portal/clark.jsp>. Approval can only happen through the parent's login. If you are unable to log in, your child's school can assist with login questions.

Below are the instructions for viewing and approving your child's academic plan.

1. After logging in on the Infinite Campus portal and ensuring that you have the correct student, click **Academic Planner** on the left side of the page.
2. Click the **Next** button to move to the actual academic plan.



3. Your child's Academic Plan will be visible. Note that your child's school counselor is listed on this page as well as a link to email your child's counselor.



4. Once you have looked over the plan, please approve the plan by the **checkbox** next to "I approve the Academic Plan" and click the **Save** button.